



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

Memorandum

September 12, 2005
CACFP CN# 50-05
CAC-05-09

To: Child and Adult Care Food Program Child Care Home Sponsoring Organizations

From: Mary Szafranski, Deputy Associate Superintendent
Health and Nutrition Services

Melissa Steinle, Director
Child and Adult Care Food Program

Subject: Transfer of Data Related to the Child and Adult Care Food Program and the Food Stamp Program

On September 1, 2004, Food and Nutrition Service (FNS) published an interim rule, "Child and Adult Care Food Program; Improving Management and Program Integrity" (69 FR 53502). This memorandum explains a provision in that rule requiring State agencies that administer the Child and Adult Care Food Program (CACFP) to share information with State agencies that administer the Food Stamp Program (FSP), effective April 1, 2005.

The September interim rule amends §226.6(f)(1) of the CACFP regulations. Under this rule, Arizona Department of Education, CACFP must:

- **annually collect from each sponsoring organization of day care home providers, a list of providers receiving CACFP Tier I benefits on the basis of their participation in the FSP; and**
- within thirty days of receiving a list, provide the list to Department of Economic Security, Food Stamp Program.

These lists will be used to verify whether providers have submitted household income data, as required. The eligibility of a provider for Tier I benefits may be examined if Department of Economic Security, Food Stamp Program determines that the provider failed to submit complete household income data. However, the inclusion of a provider on this list does not suggest, in and of itself, noncompliant activity by the provider.

The collection of personal data from a provider occurs under a presumption of confidentiality. However, this presumption does not mean that a provider's Program eligibility will not be reviewed for accuracy by appropriate State and Federal officials.

Please provide a list of the identified providers to Debra Scott by November 1, 2005. Include the provider's name, address and birth date.

Please feel free to contact your program specialist if you have further questions.

Kenny Barnes	602.364.1070	Mandy McNeely	602.542.1970
Suzanne Callor	520.628.6775	Tracey Nissen	602.542.1550
Caredy Cochran	602.542.8716	Elsa Ramirez	520.628.6774
Jennifer Leftwich	602.364.0161	Marilyn Smith	602.542.8738
		Joe Steech	602.364.0455

Sample Letter of Conveyance

Letter #1

Current Date _____

To Whom It May Concern:

This is to certify that provider name, license number _____ has participated in the Child and Adult Care Food Program under sponsor name sponsorship since enrollment date.

He/she is in compliance with program rules and regulations and is therefore considered a provider in good standing.

Sponsor Representative _____

Title _____

Letter #2

Current Date _____

To Whom It May Concern:

This is to certify that provider name, license number _____ has participated in the Child and Adult Care Food Program under sponsor name sponsorship since enrollment date.

He/she has had problems complying with the following program regulations:

Sponsor Representative _____

Title _____